COLCHESTER BOARD OF EDUCATION
Policy Committee Meeting

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Tuesday, October 14, 2025
2:00 PM
Board of Education Central Office

MINUTES

BOARD MEMBERS PRESENT : Donna Antonacci, Margo Gignac and Stefanie Tracey-Calash

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III

OTHERS PRESENT : Executive Assistant to the Superintendent Alyssa Butova

1. **MEETING OPENING**
   - 1.1. Call to Order
     D.Antonacci called the meeting to order at 2:04 PM
   - 1.2 Roll Call
     All present

2. **PUBLIC COMMENT**
   - 2.1. For Public Comments, please see Policy 1120 *Public Comment and Correspondence at Board Meetings*
     None

3. ***CONSENT AGENDA**
   - 3.1. *Approval of Policy Committee Meeting Minutes of October 10, 2025
     Motion by: M.Gignac
     Motion to approve.
     Second: S.Tracey-Calash
     Roll Call: All in favor
     Vote: Motion carried

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   - 4.1. *Discussion and Possible Action on Series 5000 Policies
     Motion by: M.Gignac
     Motion to revise Policy 5126 *Awards for Achievement* and bring to the Full Board for first read at the next Board of Education Regular Meeting.
     Second: S.Tracey-Calash
     Roll Call: All in favor

Vote: Motion carried

Motion by: M.Gignac
Motion to revise Policy 5141 *Health* and bring to the Full Board for first read at the next Board of Education Regular Meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

D.Antonacci left the meeting at 2:33 PM
D.Antonacci returned to the meeting via phone call at 2:36 PM

Motion by: M.Gignac
Motion to revise Policy 5141.21 *Administration of Student Medications in the Schools* to Shipman recommended and bring to the Full Board for first read at the next Board of Education Regular Meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Non-substantive changes will be made to 5141.21-F1 *Refusal to Permit Administration of Epinephrine for Emergency First Aid Form* and 5141.21-F2 *Refusal to Permit Administration of Naloxone for Emergency First Aid* to reflect the appropriate school year and the current administration.

The Committee reviewed the following policies, but no changes were made:

- 5141.214 *Sunscreen Application in School*
- 5141.22 *Communicable / Infectious Diseases*
- 5141.231 *Psychotropic Drug Use*
- 5141.3 *Health Assessment, Screenings and Immunizations*

D.Antonacci left the meeting via phone call at 2:57 PM

Motion by: M.Gignac
Motion to revise Policy 5141.4 *Reporting of Child Abuse, Neglect and Sexual Assult* to Shipman recommended and bring to the Full Board for first read at the next Board of Education Regular Meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac
Motion to strike Policy 5142 *Student Safety* and bring to the Full Board for first read at the next Board of Education Regular Meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac
Motion to strike Policy 5142.1 *Relations with Noncustodial Parents* and bring to the Full Board for first read at the next Board of Education Regular Meeting.

Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac
Motion to strike Policy 5143.1 *Student Accident Insurance* and bring to the Full Board for first read at the next Board of Education Regular Meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac
Motion to revise Policy 5144 *Student Discipline* to Shipman recommended and bring to the Full Board for first read at the next Board of Education Regular Meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac
Motion to revise Policy 5144.1 *Physical Restraint and Seclusion of Students and Use of Exclusionary Time Out* to Shipman recommended and bring to the Full Board for first read at the next Board of Education Regular Meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac
Motion to revise Policy 5145 *Students and Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990* to Shipman recommended and bring to the Full Board for first read at the next Board of Education Regular Meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac
Motion to strike Policy 5145.11 *Questioning and Apprehension* and bring to the Full Board for first read at the next Board of Education Regular Meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac
Motion to revise Policy 5145.12 *Search and Seizure* to Shipman recommended and bring to the Full Board for first read at the next Board of Education Regular Meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

The Committee reviewed the following policies, but no changes were made:

- 5145.124 *Use of Alcohol Detection Devices*
- 5145.14 *On Campus Recruitment*

- 5145.15 *Student Directory Information*

Motion by: M.Gignac
Motion to renumber Policy 5000 *Attire and Hygiene* to 5132 and bring to the Full Board for first read at the next Board of Education Regular Meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

The Committee scheduled the next meeting for Tuesday, October 28, 2025 at 1:00 PM.

5. **ADJOURNMENT**

Motion by: M.Gignac
Motion to adjourn.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

M.Gignac adjourned the meeting at 3:50 PM

Respectfully submitted,

Alyssa Butova
Executive Assistant to the Superintendent